

# Northern Marianas College

## Final Approved Copy of the Minutes of Academic Council Meeting

**Memorandum:** For your information, attached is a copy of the final approved minutes of the Academic Council meeting of November 13, 1998.

Electronic copies to:

NMC Branch Administrator, Rota  
NMC Branch Administrator, Tinian  
Vice President of Instruction, Dr. Barbara Moir  
Vice President for Support Services, Jack Sablan  
Dean of Agriculture and Life Sciences, Tony Santos  
Dean of Professional and Vocational Education, and Acting Director,  
School of Business & Hospitality Management, Tony Guerrero  
Provost of the School of Education, Roy Fua  
Director of Admissions and Records, Janice Tenorio  
Members of the Academic Council:

Dr. Jack Angello, Director, Apprenticeship Trades, Academic Council

Chair

Chas Algaier, Director, School of Education  
Jim Holan, Acting Dean, Arts & Sciences; and Chair, English Department  
Debbie Raumakita, Director, Nursing Department  
Ed Zehr, Chair, SSFAH  
Ed Camacho, Director, LEAD, *alternate*  
Kurt Barnes, Chair, SMHPE *alternate*

Photocopies to:

NMC Archives  
Academic Council Archives  
Vince Riley (for Archives Loose Leaf Binder)

**Final Draft Copy of the Minutes of the Academic Council Meeting**

## on 13 November 1998

DATE: Friday, 13 November 1998  
TIME: 1:30 to 2:30 p.m.  
PLACE: V-108 Classroom

### AGENDA

1. Review and adoption of 11/13/98 agenda
2. Review and adoption of 10/30/98 meeting minutes (if available)
3. First discussion of a new CAI Math Curriculum  
(Kurt Barnes & Sam Gugliotta invited)
4. Presentation of IDP Modification in Business & Hospitality(Rik Villegas)
5. Presentation of LEAD 4Month/6-Month Program (Ed Camacho)
6. Old Business
7. New Business
8. Items for next Agenda
9. Adjournment

### MINUTES

Academic Council Chair Dr. Jack Angello called the meeting to order at 1:35pm in the V-108 Drafting Classroom. Members present were Dr. Jack Angello (representing Professional and Vocational Education), Ed Zehr (representing Arts and Sciences), Jim Holan (representing Arts and Sciences), and Debbie Raumakita (representing Professional and Vocational Education), constituting a quorum.. Kurt Barnes (representing Arts and Sciences) an alternate, was also present. Ed Camacho (representing Professional and Vocational Education),an alternate, was excused for service on the NMC Reorganization Committee. Chas Algaier (representing the School of Education) was unavailable. Vince Riley was present as recorder.

#### **1. Review and adoption of agenda for today's meeting:**

**ACTION #1:** It was moved, seconded and unanimously approved to accept the Agenda, with a modification. in the sequence of items.

#### **2. Review and adoption of minutes of October 30 meeting:**

**ACTION #2:** This item was postponed to the next meeting of the Academic Council, as the minutes of 10/30/98 had not been made available to members.

#### **3. Presentation of IDP Modification in Business & Hospitality**

Rik Villegas, of NMC's School of Business and Hospitality Management discussed with the members of the Academic Council his proposal to modify the IDP for Business management, so that it could include program electives, and might help boost enrollment in several of our business course offerings. He noted in his memo of 09/18/98 to the Dean of Professional and Vocational Education, and in his memo of 11/13/98 to the

Academic Council, that no program electives are presently offered in the Business Management major.

He also shared with us the IDPs of 5 colleges randomly selected from the Internet. These IDPs all offered 3-12 credits of electives. He recommended the following changes:

- a) Change the IDP requirement of CS 150 to "Computer Applications Elective," which might be any one of the following courses: AC226, CS 132, CS 140, CS 150, or CS 240.
- b) Change the IDP requirement of MG 240 to "Management Elective," which might be any one of the following courses: MG 233, MG 235, MG 237, or MG 239.
- c) Change the IDP requirement of MG 250 to "Second Management Elective," which might be either of the following courses: MG 240 or MG 250.

As an alternative change, he suggested offering 3-9 credits of approved program electives from courses offered through the School of Business and Hospitality Management, chosen after consultation between advisor and student.

Mr. Villegas also suggested phasing out the Sales and Marketing major altogether, and allowing students to pursue their interests in this area within Business Management .

**ACTION #3:** It was moved, seconded, and unanimously determined to approve the proposed modifications to the Business Management IDP (#a-c, above).

#### **4. Discussion of new CAI Math Curriculum:**

Because Mr. Gugliotta was unable to attend the meeting, and because Mr. Barnes did not feel well-informed about this new program, it was decided to postpone this presentation/discussion to a later date.

**ACTION #4:** It was moved seconded, and unanimously determined to request that the CAI Math Curriculum be presented to the Academic Council on 12/11/98 This presentation should include information about costs to the College and to the student..

#### **5. Presentation of LEAD 4 Month/6 Month Programs**

Because Mr. Camacho was unable to attend the meeting, it was decided to postpone this presentation/discussion to a later date.

#### **6. Old Business:**

Dr. Angello addressed the Council on his plan to address the BOR on the proposed amendments to BOR Policy 3008, approved at the Academic Council meeting of 10/16/98.

#### **7. New Business:**

It was noted that CO 296, "Introduction to Journalism," would be offered provisionally next semester. The Council eagerly awaits a course guide for this course.

## **8. Items for next Agenda:**

There are still nursing course guides that require English and Format Review before they can be presented to the Council. Several Health & PE course guides also await review, although they require signatures. The Apprenticeship Trades Department is still waiting for the approval of the Dean for course guides that already underwent unit review in September 1998. The ID 110 Course Guide is still under review. A course guide is also being prepared for LI 250, "Literature of the Pacific." However, only when guides have passed the stage of English and Format Review can they be presented to the Academic Council for approval.

Adjournment: 2:28pm